

RULES AND CONSTITUTION

1. The Society shall be called the **Italy & Colonies Study Circle**, the object being to promote and encourage the study of all aspects of Italian philately, including her ex-colonies, offices abroad, San Marino, Vatican etc.
2. The officers of the Society will be the **Secretary, Treasurer, Membership Secretary, Packet Secretary, Auction Secretary, Librarian, Publicity Officer** and the **Editor of *Fil-Italia***. These together shall form an Executive Committee in whom the management of the society will be vested. If the need arises, it is permissible for an individual member of the Executive Committee to hold multiple roles so long as the total number of committee members is at least four. The **President** will be an ex-officio member of the Committee. All ordinary members are eligible for co-option to the Committee. All members of the Executive Committee will retire each year and their positions opened to election: all members of the Executive Committee being eligible for re-election.
3. The day-to-day running of the Society's affairs will be under the control of the Secretary, who will be responsible for keeping detailed membership records.
4. Applications for membership should be forwarded to the Secretary for consideration by the Committee.
5. Any member may resign from the Society by giving one month's notice in writing to the Secretary and shall upon the date of such notice cease to be entitled to the benefits of membership but shall, however, remain liable for any unpaid subscriptions or other dues.
6. The Executive Committee has the power to terminate the membership of any member. A member whose membership has been terminated under this rule will be refunded a proportion of his/her subscription.
7. The annual subscription will be determined at each AGM for the next calendar year. Subscriptions become due on January 1st and members failing to pay by the subsequent 31st August will have their membership suspended.

NB: Payments to the Society for subscriptions, library or auction purchases can be made in a number of ways, i.e.

- a. *by Sterling cash or cheque; US Dollars cash; Euros cash (subscriptions only);*
 - b. *by credit card via Paypal (the Paypal fee will be added to the amount payable);*
 - c. *by direct bank transfer, the sender paying UK bank charges at the time of dispatch.*
 - d. *Members unable to use any of the above should contact the Secretary for advice in finding a suitable alternative.*
8. Meetings of the Society will be arranged by the Executive Committee. Fourteen days notice of the date of a meeting shall be given, and one month's notice of the date of the Annual General Meeting, such notice to be accompanied by an agenda of the meeting.
 9. Members have the right to receive publications of the Society free, or at privileged rates, as circumstances permit. All members will receive free one copy of every issue of *Fil-Italia* (those members with a digital subscription will received a digital copy via email).

10. The financial year of the Society runs from 1st September to 31st August.
11. No alteration shall be made to these rules except at an Annual General Meeting, or at an Extraordinary General Meeting called for that purpose.
12. The Executive Committee, while holding itself liable for the safe-keeping of the Society's assets, and for the proper discharge of the Society's affairs, will not, under any circumstances, be liable for the misdemeanours of any individual member or members.